



DEPARTMENT OF CONSUMER & REGULATORY AFFAIRS
District of Columbia Government
Corporations Division

Instruction Sheet for Articles of Organization for Domestic Limited Liability Company (LLC)
Form DLC-1, Version 5, January 2016.

Use this instruction to draft articles of organization for your LLC; or use the fillable Articles of Organization on page 2. This will establish your new Limited Liability Company in the District of Columbia.

ENTITY TYPE	FILING FEE
Domestic Limited Liability Company	Refer to Corporate Fee Schedule posted online;

1. Name of the limited liability company. The name of a limited liability company other than a professional limited liability company shall contain the words "limited liability company" or "limited company" or the abbreviation "L.L.C.", "LLC", "L.C.", or "LC".
The name of a professional limited liability company shall contain the words "professional limited liability company" or the abbreviation "P.L.L.C." or "PLLC".
2. The street address of the initial principal office.
3. Registered Agent's name and address in the District Columbia. (review Registered Agent Combined Form for more information)
4. Statement that the limited liability company has at least one member.
5. The date on which a person or persons became the company's initial member or members.
Name and address of the initial member can be included in this section.
6. Effective date of the articles. If no date is selected (date must be current date or up to 90 days in advance but not in the past) then filing date becomes the effective date.
7. Miscellaneous provisions.
Additional details and optional provisions may be included in this section such as organization's purpose or series LLC language as shown below.
"If the company will have one or more series that is treated as a separate entity which limits the debts, obligations, and other liabilities to the assets of a particular series as provided in the operating agreement as authorized by § 29-802.06, a statement to that effect."
8. Organizer's name, address, signature and date.

Mail all forms and required payment to:
Department of Consumer and Regulatory Affairs
Corporations Division
PO Box 92300
Washington, DC 20090
Phone: (202) 442-4400

Corporate Online Services Information:
Many corporate filings are available by using CorpOnline Service.
Go to CorpOnline site at <https://corp.dhra.dc.gov>, create the profile, access the online services main page and proceed. Online filers must pay by using the credit card.

Please check dcra.dc.gov to view organizations required to register, to search business names, to get step-by-step guidelines to register an organization, to search registered organizations, and to download forms and documents. Just click on "Corporate Registrations."



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One or more persons acting as the organizers under the provisions of the Title 29 of D.C. Code (Business Organizations Act) adopt the following Articles of Organization:

1. Company name. (must end with LLC or another required designation)

2. The street address of the initial principal office.

3. Registered agent's name and address in the District of Columbia.

4. The limited liability company has at least one member.

5. The date on which a person became the company's initial member or members. Name and address of initial member (optional).

6. Effective date. (can be current date or up to 90 days in advance but not in the past)

7. Miscellaneous provisions. (may include purpose or another optional provision and attach the statement)

If you sign this form you agree that anyone who makes a false statement can be punished by criminal penalties of a fine up to \$1000, imprisonment up to 180 days, or both, under DCOC § 22-2405;

8. Organizer's Name & Address.

8A. Organizer's Signature and Date.

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