

ARTICLES OR CERTIFICATE OF REINSTATEMENT

1. The name of the entity at the time of forfeiture (**spell & punctuate exactly as written in SDAT records**):

2. The name the entity will use upon reinstatement:

3. The address of the entity’s principal office in Maryland (**a P.O. Box cannot be used**):

4. The name of the entity’s resident agent in Maryland:

5. The address of the entity’s resident agent in Maryland (**a P.O. Box cannot be used**):

6. I swear under penalties of perjury that this is an authorized act of the above-named entity.

7. I hereby consent to my designation in this document as resident agent for this entity.

(SIGNATURE OF RESIDENT AGENT)

(SIGNATURE OF AUTHORIZED PERSON(S) OR GENERAL PARTNER)



Charter Division

INSTRUCTIONS FOR COMPLETION OF ARTICLES OR CERTIFICATE OF REINSTATEMENT FORM FOR MARYLAND LLCs, LPS OR LLPS

This form may be used by any domestic (Maryland) LLC, Limited Partnership or Limited Liability Partnership to reinstate the entity and return it to active status when the entity is in forfeiture.

IMPORTANT NOTES:

- Prior to filing Articles or Certificate of Reinstatement, the entity must have filed all required Annual Reports.
- If the reason for the forfeiture is any reason other than a missing Annual Report, that issue must have been rectified prior to the filing of Articles or Certificate of Reinstatement.
- Evidence that the issue leading to the forfeiture has been rectified must accompany the Articles or Certificate of Reinstatement.
- If this entity has reported property on any previous Annual Report/Personal Property Return, a tax clearance certificate must accompany the Articles or Certificate of Reinstatement.
- For more information on this process, please visit <https://dat.maryland.gov/businesses/Documents/entitystatus.pdf>

FORM INSTRUCTIONS

Each item must be completed. Do not leave any item blank, do not write "N/A." Incomplete filings will not be accepted.

1. Insert the name of the entity exactly as it appeared on SDAT records at the time of the forfeiture. Include all punctuation and entity tail/identifier.
2. Insert the name that the entity will use after reinstatement. This may be the same name only if the entity's previous name is currently available for use. If the name is unavailable or if you wish to change the name for any reason, insert a new name here. The new name must contain an appropriate tail or identifier.
3. Insert the principal office address of the entity. This address must be a physical address in Maryland. PO Boxes and drop box locations cannot be used.
4. Insert the name of the resident agent.
5. Insert the address of the resident agent. This address must be a physical address in Maryland. PO Boxes and drop box locations cannot be used.
6. An Authorized Person or General Partner in Limited Partnership must sign here.
7. The resident agent's signature should appear here. If the resident agent is a business entity, the person signing on behalf of the resident agent must print their name and their title within the resident agent business.

FILING INSTRUCTIONS

The filing fee for this document is \$100 for standard processing (usually within 6 weeks) or \$150 for expedited processing (usually within 10 business days). If you are requesting expedited processing, you may also file this document online at <https://egov.maryland.gov/BusinessExpress/>

To file by mail, send completed document along with any required attachments and a check or money order payable to "SDAT" to:

State Department of Assessments and Taxation
Charter Legal
301 W. Preston Street, Room 801
Baltimore, Maryland 21201